



Adventure Cycling Association

2018/2019 TOURS APPLICATION FORM

You must fill out this application form fully and sign the agreement on the last page. Mail or fax both documents to Adventure Cycling.

Fax to: 1.406.721.8754

Mail to: Adventure Cycling Association
150 East Pine Street
Missoula, MT 59802

1. TOUR SELECTION

TOUR _____ Date _____

2. MEMBERSHIP

(Participants must be current Adventure Cycling members.)

Are you a member of Adventure Cycling Association?

YES NO

If yes, member number _____

If no, please select membership type and include payment in #7 payment section:

- NEW RENEWAL
- \$45 U.S. Membership
- \$55 U.S. Family Membership
- \$39 Student/Senior (60+ yrs.)
- \$55 Canadian Membership
- \$65 Overseas Membership

3. PERSONAL INFORMATION

Full Name _____

Address _____

City _____ State _____ Zip _____

Country _____

Email _____

Day Phone _____ Evening Phone _____

Age _____ Birth Date _____

Gender: MALE FEMALE

Bicycle Type:

- Touring Trike
- Road/Cyclocross Tandem
- Hybrid E-bike
- Mountain E-trike
- Recumbent

4. EMERGENCY CONTACT

Contact's Name _____

Relationship _____

Day Phone _____ Evening Phone _____

5. HEALTH BACKGROUND

Are you taking any prescription medication?

YES NO

If yes, please describe below:

Do you have any health concerns your leader should know about?

YES NO

If yes, please describe below:

Do you have special dietary needs?

YES NO

If yes, please describe below:

PLEASE NOTE: Adventure Cycling strongly recommends consulting a physician prior to participating in an Adventure Cycling tour.

Gender: MALE FEMALE

T-shirt size: S M L XL XXL

Jersey size: S M L XL XXL

6. ADDITIONAL INFORMATION

Based on participant feedback and in an effort to make our tours more green, we are trying to limit the amount of paper mail we send. May we send your Tour Information Packet electronically?

YES NO

Share my contact information with participants on my tour?

YES NO

Are you traveling with others on this tour?

YES NO

if yes then with whom:

Continued on next page

IMPORTANT INFORMATION

Welcome to Adventure Cycling tours. Thanks you for choosing us for your next bicycle adventure. Please read all the information in this application as some of our policies have changed. Because of the popularity of our tours, it is important to complete the application form and pay the deposit as early as possible.

CONFIRMATION INFORMATION

Upon receipt of your application, we will send a Confirmation Packet containing a Tour Confirmation Invoice and a Before You Go booklet to help you prepare yourself and your equipment for the tour sent via email or U.S. mail. Sixty days prior to your tour departure, we will send you a Tour Information Packet that includes final logistical details for your trip. The Tour Information Packet will contain a start-point map, transportation information for you and your bicycle, and other logistical information.

CANCELLATIONS, REFUNDS, AND TRANSFERS

Should you need to cancel your trip for any reason, please notify the Tours Department in writing via U.S. Mail or by e-mail as soon as is possible.

Deposits are non-refundable.

Cancellation Fees (per person)

- Cancellation notice provided more than 90 days before your trip **Loss of full deposit**
- Cancellation notice provided 90 days or less before your trip **100% of trip cost**

Transfer Fees (per person)

- Transfers more than 30 days before trip departure **Allowed, \$100 transfer fee**
- Transfers 30 to 0 days before a trip departure: **Not allowed, cancellation policy applies**

Transfers between trips are allowed only within the same calendar year for trips that depart before August 1. Transfers between trips that depart after August 1 are allowed for the current or next calendar year. In all cases, **a transfer fee of \$100.00 will be applied.**

Adventure Cycling reserves the right to approve transfer requests up to 30 days before the trip departure date. There is no refund for arriving late for a trip. Should you choose to leave a trip at any time after the trip start time, regardless of the reason, you will not receive a refund. Once a trip has started, there are no refunds for food, services, or overnights that you have paid for but do not use. Adventure Cycling reserves the right to cancel or combine trips. If this results in a revised departure date unacceptable to you, all payments will be refunded. Your membership fee is non-refundable unless your tour is canceled by Adventure Cycling.

NOTE: In order to maintain reasonable trip prices, we cannot make exceptions to the policies above.

TRAVEL INSURANCE

Adventure Cycling Association's tours team sincerely wishes for every trip participant to attend and complete the trip of their choice. In an effort to plan for unexpected personal emergencies, health issues, weather, and transportation problems that might cause you to cancel or shorten your trip, **travel insurance is strongly advised.** Adventure Cycling recommends that you purchase travel insurance from TripAssure. Info can be found at this link: adventurecycling.org/travelinsurance.

HELMETS

DOT, ANSI, CPSC or Snell-approved helmets are required for all Adventure Cycling trip participants. No exceptions.

DETAILS

The trip descriptions in our Tours catalog are summaries. Please check our website, adventurecycling.org/tours for more detailed descriptions of our trips. For questions, please call the Tours Department. We look forward to chatting with you!

Call: 800.755.2453, ext. 3 or 406.721.1776

Fax: 406.721.8754

Email: tours@adventurecycling.org

Web: adventurecycling.org/tours

** The number of participants on a tour may be adjusted in response to demand and facility availability.*

*** Adventure Cycling Association is an equal opportunity recreation provider that operates under special use permits with the U.S. Forest Service, National Park Service, Bureau of Land Management, and Departments of Transportation. Adventure Cycling Association is working cooperatively with these agencies to secure the appropriate permits.*

**** In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination: write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, DC 20250-9410, or call 202-720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.*

Continued on next page

The remaining pages contain the application form and agreement which you must fill out fully and send to Adventure Cycling with your trip deposit, or full payment as required.

How did you find out about this particular tour?

- Adventure Cycling Tour Catalog
- Our website
- Email from Adventure Cycling
- Bike Club Newsletter
- Adventure Cyclist Magazine
- Google Search Engine
- Facebook
- Newspaper/Magazine Article
- Friend/Family Referral
- Other

Group Discount Code: _____
(See Group Incentives for Details)

Participant Comments: _____

7. PAYMENT

Payment type-

- CHECK MC VISA AMEX DISCOVER

Card Number _____

Expires _____

Tour cost-

(please see tour description): \$ _____

Deposit *(Trips under 30 days - \$200, Trips*

30 days or longer - \$700) \$ _____

Membership Fee *(if non-member):* \$ _____

(see section 2 for details)

Total enclosed *(Deposit + Membership Fee*

if non-member/renewal): \$ _____

Balance Due: \$ _____

Full payment is required 90 days prior to tour start date.

Continued on next page



8. AGREEMENT

I understand participating in an Adventure Cycling Association tour or event [herein called an "Adventure Cycling Association trip" or "trip"] is potentially hazardous. I reviewed, understand and agree to the following terms and conditions for my participation in an Adventure Cycling Association trip, and I understand that Adventure Cycling strongly suggests consulting a physician prior to participating in said Adventure Cycling Association trip.

I will only participate in a trip if I am medically able to do so and I am properly trained. I will undergo any prescribed medical treatment in the event of an accident or illness during an Adventure Cycling Association trip.

I fully assume all risk of illness, injury, or death, and release and discharge Adventure Cycling Association and its employees, agents and assigns from all actions, claims, or demands for damages arising out of my participation in an Adventure Cycling Trip not occurring on National Park Service property. The foregoing release shall be binding upon me, my heirs, executors/administrators, including my family members.

No personal vehicles or non-riding participants are allowed to accompany any of Adventure Cycling's van-supported, self-contained, inn to inn or educational tours.

Personal vehicles and/or non-riding participants are allowed on Adventure Cycling's fully-supported tours under the following circumstances:

1. The non-riding participant must pay 75% of the tour fee
2. The non-riding participant must make all their own vehicle arrangements at campgrounds
3. The non-riding participant may, alternatively, ride in our support vehicle.
4. Personal vehicles may not be used as SAG support for any rider.

To maximize trip enjoyment for participating members, Adventure Cycling Association reserves the right to deny a trip application and deny further participation during a trip if a participant's actions are inappropriate and cannot be corrected. In exercising this right, Adventure Cycling Association will consider the following grounds, including but not limited to: inaccurate or incomplete application; physical inability to participate; inadequate equip-

ment or training for the trip; unsatisfactory behavior which is dangerous, detrimental or otherwise interferes with the enjoyment of a trip's group; expulsions or unjustified withdrawals from a prior trip. Adventure Cycling Association will advise each applicant in writing within 30 days of receipt of an application whether it rejects the application. If a problem arises after Adventure Cycling Association has accepted an application, the participant will have a reasonable opportunity to remedy the problem.

I agree to all conditions stated and will follow the instructions in the Adventure Cycling Association "Before You Go" booklet that will be sent to me upon acceptance of my application.

Travel Insurance

I understand that travel insurance is optional and available to cover some unforeseen cancellations or emergencies. Adventure Cycling Association sincerely wishes for every trip participant to attend and complete the tour of their choice. In an effort to plan for unexpected personal emergencies, health issues, weather, and transportation problems that might cause you to cancel or shorten your trip, travel insurance is **strongly advised**. Adventure Cycling and TripAssure are now working together to offer you two comprehensive travel insurance packages, which you can find at adventurecycling.org/travelinsurance or by calling 800-423-3632.

Cancellations and Transfers

If I must cancel my trip reservation for any reason, it is my responsibility to notify Adventure Cycling Association immediately in writing via email or U.S. mail.

All deposits are non-refundable.

Adventure Cycling Association's cancellation policy is as follows:

Cancellation more than 90 days before trip departure: **Loss of full deposit**

Cancellation 90 to 0 days before trip departure: **Loss of full trip cost**

Transfers more than 30 days before trip departure: Allowed, **\$100 transfer fee**

Transfers 30 to 0 days before trip departure: **Not allowed, cancellation policy applies**

Transfers between trips are allowed only

within the same calendar year for trips that depart before August 1. Transfers between trips that depart after August 1 are allowed for the current or next calendar year. In all cases, a transfer fee of \$100.00 will be applied.

No refund will be given:

- For maps received by a participant
- For a participant's late arrival for an trip
- If a participant chooses to leave a trip for any reason after the trip start date
- Once a trip has started, for food, services or overnight lodging for which a participant paid but did not use

Adventure Cycling Association reserves the right to cancel or combine trips. If this results in a revised departure date unacceptable to a participant, the participant's tour fees will be refunded.

In order to maintain reasonable trip prices, Adventure Cycling Association **will not make exceptions to the above policy.**

IMPORTANT NOTE: Avoid purchasing non-refundable travel tickets before confirming through Adventure Cycling Association that your tour departure is confirmed 60 days prior to the trip start date.

I understand that Adventure Cycling Association reserves the right to make photographic records of its trips, and I agree that, without compensation to me, Adventure Cycling Association may use such photographic records for promotional and commercial purposes.

This agreement shall be interpreted according to the laws of the State of Montana and is subject to binding arbitration under the Montana Uniform Arbitration Act. Venue for any court proceedings shall be the district courts of Missoula County, Missoula, Montana.

I read and understand Adventure Cycling Association's policies, including those stated above. I agree to the terms and conditions stated in this agreement and in the Application. I agree that the terms of this agreement shall be binding on Adventure Cycling Association only if Adventure Cycling Association accepts my trip application.

SIGN

Printed Name of Participant

X

Signature of Participant or Parent

Date

(If participant is 18 or older, he/she signs for self; if not, parent or legal guardian signs above)

FOR OFFICE USE ONLY:

ACCEPTED BY ADVENTURE CYCLING TOURS:

Adventure Cycling has authorized no domestic agents to act on its behalf. All trip arrangements are made through Adventure Cycling headquarters in Missoula, Montana.