



Adventure Cycling Association

Adventure Cycling Association Board of Directors
January 24 - 25, 2020
Missoula, Montana Adventure Cycling Headquarters

Meeting Minutes

Friday, January 24, 2020

I. Attendance

At 8:10 am Board President Joyce Casey called the meeting to order. Present from the Board were: Rami Haddad, Steve Seto, Noel Kegel, Andy Baur, Mike Dillon and Andy Hupert. Jenny Park was at Urgent Care and would join the meeting later in the day. ME Price joined by phone, and George Mendes was absent due to a family matter.

II. Agenda Items

- Discussed future Board dates. May 15 - 16, 2020, September 11-12, 2020 and January 22 - 23, 2021
- Election of returning directors. This included Rami (2nd term), Noel (1st term) and ME (1st term).

Action: Motion to re-elect Rami Haddad for a second term, and elect Noel Kegel and ME Price for their first full terms. Second - Motion was unanimously approved.

Action: Motion to re-elect Rami as Vice-President of the Board and second. The motion was unanimously approved.

- Committee assignments were discussed, with no changes necessary at this time. Jenny would continue as secretary, with George as Treasurer and Joyce as President
- The Board welcomed Scott Pankratz as the new ED
- Minutes from the last meeting.

Action: Motion to accept the minutes and seconded. All in favor, minutes approved.

- Action item follow-up from last meeting: Reallocate long term investments, Done, see investment report.
- FY 2020 Budget Update
The Auditors, Grace and Jan from Anderson Zurmuehlen report was provided - the best possible opinion was once again given to ACA.

The meeting then went to Executive Session.

The group broke for lunch with staff, then held an executive session with ED and COO for the remainder of the afternoon.

Adjourned the Friday session @ 4:55 p.m.

Saturday, January 25

- **Staff Transitions and Hiring**
- **Governance Committee report**
 - The Governance Comm interviewed two candidates.
 - Reviewed how board members are stepping on and off.
- The Governance Committee introduced the idea of creating a leadership council.. This council would provide an additional avenue for engagement of individuals who have something to contribute to the organization, but who may not be available or ready for Board service.
 - Feels like it's a good idea that it's come up, but we need to do more thinking around the nitty gritty. Thinking about the timing, maybe we could make it a task-based group focused on engagement.
- Discussion about how to best provide ideas to staff.
- Board Self-evaluation,
- Board Management Software
 - Researched two commercial products that would streamline Board management and use. The Board currently uses multiple platforms for communication and collaboration. This idea would provide one place for Board members to access all Board-related materials, tasks, etc. This would provide a dashBoard, and be set up for functions that the Board needs to do; it would also be optimized for use on mobile devices and would include an intranet.
 - Need to review this will work well with Google Workspace.

After a brief executive session, the Board adjourned the meeting at 11:07 a.m.